



DEPARTMENT OF THE ARMY
US ARMY MEDICAL RESEARCH AND MATERIEL COMMAND
504 SCOTT STREET
FORT DETRICK, MARYLAND 21702-5012

REPLY TO
ATTENTION OF:

MCMR-RMC

21 JUN 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum 2002-31, Incremental Funding

1. References, AR 70-6, Management of the Research, Development, Test and Evaluation (RDT&E) Appropriation, 16 Jun 86.
2. Purpose. To provide guidance on the implementation of the RDT&E incremental funding policy within USAMRMC.
3. Applicability. This policy applies to all subordinate activities and staff elements of USAMRMC that program, budget or execute RDT&E funds.
4. General.

a. In accordance with paragraph 2-2, AR 70-6, it is the U.S. Army Medical Research and Materiel Command's policy that the annual funding program will be developed and executed on an incremental basis. Funds will be programmed by one-year fiscal periods as distinguished from fully funding the total cost at the time the project is initially authorized. Thus, all funding documents will reflect only the amount of funds necessary to support the work being performed during the corresponding year.

b. New starts should be processed in time for an award early in the fiscal year and funds cited as "SUBJECT TO CONGRESS ENACTING APPROPRIATION" should support work being performed through 30 September or until contract completion, whichever comes first. Funds cited on documents under the provision "subject to availability of funds" will be applied for a full 12 month increment or portion thereof.

*This memorandum supersedes Command Policy 98-10, 5 Dec 98.

MCMR-RMC

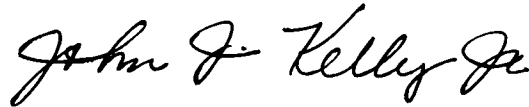
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c. Planned obligations will meet the standards imposed by the appropriation manager prior to the end of the one-year fiscal period. Obligations must be programmed early enough in the fiscal year to achieve the disbursement rate imposed by the appropriation manager prior to the end of the one-year fiscal period. This would include re-capitalization or procurement of equipment. Obligation and disbursement rates will be reviewed by program element/project on a quarterly basis.

4. This policy only applies to the Research, Development, Test and Evaluation appropriations(s).

5. Approval authority for exceptions to the policy is the Deputy, Resource Management.

FOR THE COMMANDER:

A handwritten signature in black ink, reading "John J. Kelly Jr". The signature is fluid and cursive, with the first and last names being more prominent than the middle initial.

JOHN J. KELLY, JR

LTC, MS

Secretary of the General Staff

DISTRIBUTION:

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